


Sara Kelemen, Freelance Finance Functional Consultant (ERP – D365 Finance & Operations)

Sole Proprietor – SSK Solutions

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Summary

Freelance finance functional consultant with **5+ years** of experience working on Microsoft Dynamics 365 Finance & Operations projects. Specialized in finance modules, with hands-on involvement across the entire project lifecycle - from requirements and configuration to testing, workshops, go-live, hypercare and support. Experienced in working closely with business users and technical teams to deliver practical, reliable finance solutions.

Professional Experience and Core Competencies

Freelance Functional Consultant

SSK Solutions (Sole Proprietorship) | **Croatia / EU**

5+ years of overall experience, including prior consulting experience at **Be-Terna** and current **freelance** delivery.

Delivered end-to-end functional consulting for **D365 Finance & Operations**, covering the following phases:

- **Project initiation & planning** – Scope definition and solution readiness
- **Business analysis** – Finance process workshops, requirements gathering, and fit-to-standard analysis
- **Solution design & blueprinting** – Functional design, workflows, security, and reporting
- **System configuration** – D365 Finance setup, Organization & System Administration
- **Testing & validation** – SIT and UAT preparation, execution, and defect resolution
- **Education & workshops** – Performing online and/or on site workshops to key/super users
- **Cutover & go-live** – Data migration, cutover planning, and production configuration

- **Hypercare & support** – Post-go-live stabilization and continuous improvement

Worked closely with business stakeholders, developers, and project teams to ensure alignment between business requirements and system solutions

Project Experience

Proximus Global Group / BICS / Telesign

- **Industry:** Telecommunications (Telco)
- **Location:** USA, Colombia, Belgium, Serbia, Singapore, Brazil, China, United Kingdom
- **Scope & Responsibilities:**
 - Dynamics 365 Finance & Operations implementation across multiple global entities.
 - Implementation of Belgium localization, with a strong focus on statutory tax reporting.
 - Standard D365FO finance setup and rollouts for remaining countries.
 - End-to-end functional activities including analysis, configuration, testing, go-live, and support.

International Value Services (IVS) – Intesa Sanpaolo Group

- **Industry:** Information Technology (IT) Services & Software
- **Location:** Italy, Slovakia, Serbia, Croatia
- **Scope & Responsibilities:**
 - D365FO standard rollouts for Italy, Slovakia, and Serbia.
 - Integration with ServiceNow to support Fixed Assets processes.
 - Ongoing support and customer care for the Croatian entity.
 - Finance process support, issue resolution, and continuous improvement activities.

Arena Hospitality Group

- **Industry:** Hospitality
- **Location:** Croatia
- **Scope & Responsibilities:**
 - Full-cycle Dynamics 365 Finance & Operations implementation for the Croatian legal entity.

- Focus areas: General Ledger, Tax, Cash & Bank Management, including BE-terna localization
- Delivery from blueprinting and design through configuration, testing, go-live, hypercare, and ongoing support.

Support & Customer Care Engagements

Engagements focused on support, issue resolution, and end-user assistance in Dynamics 365 Finance & Operations.

- **PET Centar**
 - **Industry:** Retail
 - **Specialty:** Pet products & veterinary goods
- **KUHN Group**
 - **Industry:** Manufacturing
 - **Specialty:** Agricultural machinery & equipment manufacturing
- **Mapei**
 - **Industry:** Manufacturing
 - **Specialty:** Construction chemicals & building materials
- **Infobip**
 - **Industry:** Information Technology / Telecommunications
 - **Specialty:** CPaaS (Communications Platform as a Service), cloud communications
- **D-Marin**
 - **Industry:** Hospitality / Tourism
 - **Specialty:** Marina operations, yachting & leisure infrastructure
- **EURO adoption for all Croatian entities (2023)**
- **Scope & Responsibilities:**
 - Planning and coordination of EURO adoption activities
 - Opening of new legal entities for specific clients
 - Transfer of finance setup and configurations
 - Master data migration and opening balances migration

- Go-live support and post-adoption stabilization
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Functional Expertise

Modules

- Accounts Receivable (AR)
- Accounts Payable (AP)
- Cash & Bank Management
- General Ledger (GL)
- Fixed Assets
- Budgeting
- Consolidation
- Subscription Billing
- Tax
- Organization administration
- System administration
- Procurement & Sourcing (finance processes)
- Inventory Management (finance impact)

Reporting Integrations & Other

- Financial Reporter
 - Workflows
 - Integration with Power BI
 - Integration with ServiceNow
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Education

Zagreb School of Economics and Management, Zagreb, Croatia

Undergraduate Program

Graduate MBA Program – Quantitative Finance

Certifications

- Microsoft Certified: Dynamics 365 Finance Functional Consultant Associate

Credential published on LinkedIn

Languages

- Croatian – Native
 - English – Fluent (business English, written and spoken)
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Availability & Rates

- Engagement model: **Service contract (freelance)**
- Delivery mode: **Remote**
- Availability: **60–80 hours per month**
- Commercials: **Man-day rate – 320 EUR**